

WBL STUDENT and CRIMINAL ACTS

STEP 1
Employer wants to press charges because there is **proof of the criminal act** has been committed by the student.

STEP 2
Employer contacts the coordinator and asks the coordinator to be present at the time of the accusation.

STEP 3
Coordinator notifies school administrator immediately of event.

STEP 4
School administrator notifies parents of event and requests parents' presence.

STEP 5
Coordinator, school administrator, parents and student meet at corporate office at the time of the accusation and pending arrest.



STEP 1
Employer cannot press charges because he **does not have 100% proof** that the student is guilty of the act.

STEP 2
Employer contacts the coordinator and asks the coordinator to be present at the time of the questioning.

STEP 3
Coordinator, student and employer discuss situation. Student denies any connection to the act.

STEP 4
At school site, coordinator, student and parents discuss situation.

STEP 5
Coordinator, student and parents decide if the student should return to the training site.

